



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-5

OCT 10 1997

David Roth, Treasurer
Health Care and Retirement Corporation
Employees Good Citizenship Fund
One Seagate
Toledo, OH 43604

Identification Number: C00260141

Reference: September Monthly Report (8/1/97-8/31/97)

Dear Mr. Roth:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report(s) was not signed by the treasurer or designated agent listed on your Statement of Organization. Please amend your report(s) by providing the signature of an individual that is authorized to sign the report(s). 2 U.S.C. §434(a)(1) and 11 CFR §104.14(a) and (d) If a new treasurer has been appointed, please file an amended Statement of Organization (FORM 1) or a letter to reflect this change.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Melissa Hurd
Reports Analyst
Reports Analysis Division

